

Chairperson: Carlessia Hussein
 Vice Chairperson: Gary Stewart
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery
 Recorded By: Gloria Whittington

HOWARD COUNTY BOARD OF HEALTH
 March Meeting Minutes

DATE: March 27, 2018
TIME: 6:00 p.m.
PLACE: Howard County Health Department
 8930 Stanford Blvd., Columbia, MD 21045

Members Present: Darryl Burnett, Carlessia Hussein, Sheri Lewis, Paul Nagy, Gary Stewart, Matt Reber

Members Excused: Kevin Carlson, Bob Sheesley, **On the Phone:** Deborah Rivkin

Staff: Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Assistant

Guest: N/A

Topic/Agenda	Discussion	Action/Follow-up
Welcome and Introductions	Carlessia Hussein opened the meeting at 6:01 p.m.	
Approval of Minutes	Motion to accept February's minutes.	The motion to accept the February 2018 minutes was approved unanimously
Health Officer's Report	<p><u>Health Officer's Report – Highlights</u></p> <p>Behavioral Health – Planning implementation of Guiding Good Choices (GGC) in FY19. GGC is an evidence based program for parents with youth between the ages of 9 to 13 in order to prevent substance use. This month we held GGC Facilitator training. We have gotten good responses. The program has been around for a while; other Counties have been using this program. This is an intense program requiring up to 10 hours for families (2 hrs / session). The Department had a meeting on Friday 3-2-18 with the County to discuss costs to renovate the property for a Halfway House and finalize any decisions.</p> <p>STI - We are moving forward with STI program, infection rate numbers have increased among youth between 15 and 19 year olds. We submitted an application to the State for approval to conduct focus groups to inform development of an STI educational campaign about STI prevention and increase STI testing among youth in High School. This is collaboration between John Hopkins and Department of Health to bring the <i>I Want The Kit</i> (www.iwantthekit.org) to Howard County.</p> <p>CAREAPP: Is our web-based platform that residents can use to improve service navigation to assist residents with accessing critical social support services and resources, such as adequate food, housing, transportation and more. Steering Committee will meet on Thursday 3-29-18 to discuss data and what our evaluation has found (including the reliability of the data). For the basic information 50% of searches are not able to be identified / link to a specific category which impacts our</p>	

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New Business	<p>statistics. For instance, how many resources are in Howard County, then how many are related to food or how many are related to housing. The reporting system is not accurate as we need to get reliable data. Evaluation team from University of Md. and Drexel University are stating data reliability issues. Board members are welcome to attend the steering committee meeting on Thursday. Paul Nagy plans to attend.</p> <p>Question was asked: <i>What is the funding process and resource for building CAREAPP?</i> This is County funded with one-time funds for two years. Additional one-time allotment was requested for FY19. We put together a scope of work and an RFP for a vendor to build a platform. At least six different vendors reviewed our proposal. A company called <i>Healthify</i> was selected. They are located in New York (with early connections to Hopkins). This platform was used by John Hopkins community health workers for the last year and half. Now it is being built for Howard County needs. We try to engage every social service, government and non- profit agencies – about 40 organizations use it. The biggest part is the community users coming around the table to build a network of community based organizations to coordinate referrals electronically. Dr. Rossman will send out an invite to the meeting to Board Members.</p> <p><u>Accreditation:</u></p> <p>We continue to work on our Accreditation (PHAB); we hope to submit all required paperwork in the summer. There are so many applications from LHDs around the Country that there is a backlog at the accrediting agency which will likely create a delay on our site visit. This has brought the staff together from around the Department and they can see what others do to reach a certain goal, it requires everyone working together. It is time consuming.</p> <p><u>The Budget Process:</u> Antigone Vickery, Deputy Health Officer Power Point Presentation</p> <p>Last meeting there were several questions asked about Budgets. This is our FY ‘18 Budget it Totals \$22.5M. It’s about a 50/50 County and State - \$8.79 from the County and \$9.7 from the State which comes from core funding and categorical funding. The County also gives us a \$1.5 M considered a non-match /charge back. This is funding County gives annually for technology cost (to support the server, software, phone service, computers, and copiers). \$750K in collections from Vital Records services as well as what has been collected in Environmental Health, \$2M is what we call private funding (includes private grants, and extra funding we build in the appropriation budget that way we don’t have to go to the appropriation process). County funds are very flexible, they give us the funds and we can choose how we want to spend it. Currently it covers 100% of Administrative Staff (e.g., Finance, HR, IT); 100% of Staff in Environmental; along with 100% School Based Wellness program plus a few positions in each of the Bureaus. There are mechanisms that allow us to use unspent County funds in the next fiscal. State funding covers staff and very specific projects, any of the Federal funding that comes through the state requires a match. Indirect costs are taken from grants. While half of the employees are funded from State funding and half from County funding, 100% of HCHD are State of Maryland employees.</p> <p>Private grants include grants from Horizon Foundation (for various projects over the years including school-based mental health), we have had repeated grants from NACCHO (for Emergency Preparedness), HoCo Public Schools (Infants and Toddlers Program), and Options Program funded by DSS.</p>	<p>Director will send out an invite to all in this room who are interested in attending the Meeting on 3-29-18.</p>

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<p>Old Business</p>	<p>in, and then the black was trying to decide which would be a better spot for each of you to be in. Dr. Rossman mentions she thinks it should be a Board discussion. Nothing has to be decided today. There was agreement that who is in what category needs to be reviewed as well as who is considered a ‘health professional’ as stipulated in the code. A motion was made by Gary Stewart to submit the re-alignment of Board Members status on the Board of Health Composition to David Lee and members agreed/approved. Another concern is a board member who represents Environmental Health for the Department. County code requires part of the B.O.H. responsibilities is to have an Environmental Sanitarian representative who lives in the county on the board.</p> <p>Time Line: Legislation approved by July 1, 2018 for County Bill 13. New members to the board by September 2018. We will have two new members to recruit (Mental Health and Substance use disorder) related to the legislation being presented related to Behavioral Health Integration.</p> <p>Dr. Rossman will ask David Lee’s opinion. Come July there will be three vacancies. She will ask if Carlessia, Sheri and Debbie can be re-appointed. There will also be three vacancies in 2019. Darryl’s term will expire 2020. Dr. Rossman suggested that the Board Members should have an internal discussion on what expertise should be brought to the table regarding the professions of members on the board. You may want to look at Mental Health Professions, Social Workers, and Physicians in Child Health etc. If you know of anyone interested in becoming a Board Member, please have them submit their resume to Dr. Rossman and in-turn she will send them to David Lee to review.</p> <p>Data Sharing with HoCo Public Schools</p> <p>Dr. Rossman met with Communication Director at HCPS about data sharing. HCHD was asked by HCPS to send a list of data requests (excluded BMI). HCPS returned a shorter list of data that can be released. HCPS invited Dr. Rossman to testify at the Board of Education to discuss shared initiatives. It was a celebration of their partnership.</p> <p>Behavioral Health Integration</p> <p>Integration process is moving forward. In addition to integrating Mental Health Authority Staff into HCHD, this process will also involve combining the Alcohol Drug Abuse Advisory Board (ADAAB) with the Mental Health Authority Board and modifying the Board of Health to include specific representation from the Behavioral Health profession, (as discussed previously during the meeting).</p> <p>Carlessia asked the question? What is being done to address Gun Violence in Howard County Schools: Howard County Executive Allan H. Kittleman today announced he will include \$1.1 million in his FY2019 Capital Budget to enhance the security of school buildings and include nearly \$800,000 in his Operating Budget to hire three additional School Resource Officers (SROs) and a supervisor in his upcoming budgets. Dr. Rossman was on a panel discussion for the HCPS after the Parkland shooting.</p> <p>There is not a lot of Public Health data to help put a stop to gun control. Carlessia’s interest was towards Mental Health reaction impact on youths. Carlessia would like to continue the conversation on this subject.</p>	<p>Follow up with County Administration regarding ability to move BOH members to different categories required code.</p>

Topic/Agenda	Discussion	Action/Follow-up
	Suggested topics for future meetings: Department Accreditation (April) Mental Health Impact in Schools on Students – reaction of Gun Violence (May) Medical Marijuana from the Growers Side	
Other Business	Next BOH meeting scheduled for April 24, 2018	
Adjournment	<i>There being no further business before the Board, the meeting was adjourned at 7:30 pm.</i>	

Next Board of Health Meeting: April 24, 2018 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1st Floor, Columbia, MD 21045